



BENTON-FRANKLIN COUNCIL OF GOVERNMENTS

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TRI-MATS POLICY/TECHNICAL ADVISORY COMMITTEE MEETING JOINT TAC - PAC Meeting Minutes for November 8th, 2018

1. **CONVENE**

PAC Chair Skip Novakovich called the meeting to order at 7:15 a.m. at Cousins' Restaurant in Pasco.

2. **ROLL CALL**

Jurisdiction	PAC	TAC
Benton County	Jerome Delvin	Matt Rasmussen
Franklin County	Brad Peck	Craig Erdman
Ben Franklin Transit	Bob Koch	
City of Kennewick	Matt Boehnke	Cary Roe
City of Pasco	Ruben Alvarado	Mary Heather Ames
City of Richland	Phillip Lemley	Pete Rogalsky
City of West Richland	Fred Brink	Roscoe Slade
Port of Pasco		
Port of Benton	Roy Keck	
Port of Kennewick	Skip Novakovich	
WSDOT - South Central	Troy Suing	
City of Prosser	Steve Becken	Marty Groom
City of Connell	Lee Barrow	
City of Mesa		
City of Benton City	Dave Sandretto	
City of Kahlotus		
WA State Transportation Commission		
BFCG Staff	Tanna Dole; Stephanie Seamans; Geoff Wagner	
Guests	Spencer Montgomery (JUB); Bruce Blackwell, Connell resident; JoDee Peyton, Benton Franklin Health District;	

3. **MINUTES OF PREVIOUS MEETING**

Matt Rasmussen MOVED to approve the October TAC meeting minutes. Craig Erdman SECONDED the motion which PASSED UNANAMOUSLY.

PAC October meeting minutes stand approved as presented.

4. **ACTION ITEMS**

A. **Recommendation to approve WSDOT Targets for MAP-21 Performance Measures for System Performance, Freight & Congestion Management Air Quality (CMAQ) – PM3**

TAC/PAC Joint MOTION was made by Ruben Alvarado and SECONDED by Matt Boehnke to approve the *WSDOT Targets for MAP-21 Performance Measures for System Performance, Freight & Congestion Management Air Quality (CMAQ)* . The motion PASSED with one 'no' vote.

5. **DISCUSSION/INFORMATION ITEMS**

A. **Submission of Ben Franklin Transit's Transit Asset Management Plan & State of Good Repair Policy**

Tanna mentioned Ben Franklin's Transit Asset Management Plan (TAM). The TAM is BFT's performance measure they must submit to FTA annually. When BFCG amends the MTP or TIP this document goes into it. It's in your packet as an informational item.

B. **Integrated Scoping Project – SR 240 (SR 225 to I-182)**

Tanna mentioned the second Integrated SR 240 scoping meeting that took place yesterday. The earlier WSDOT corridor sketches looked at many corridors in the region and out of those SR 240 was selected to be looked into further. Troy Suing gave an update on the Integrated Scoping Project for State Route 240. The scope is a more detailed and broader look at SR 240 than the WSDOT Corridor Sketch. Yesterday's meeting talked about origin and destination of vehicles on SR 240. There was a survey sent out with close to 2500 respondents that included questions like: "what do you use the corridor for, "what are the issues", "what would you like to see done to the corridor"? Strategies/solutions were looked at and discussed as well as utilizing performance measures to drive future projects and "weed" out some solutions. We're still early on in looking at bike/pedestrian and TDM to more "hardcore" capacity improvements (additional lanes, intersection improvements etc.). There will be a second survey coming out that goes deeper than the first survey that will look at more Transportation Demand Management (TDM) ideas. There will also be an open house at some point in January or February. Tanna mentioned Jean Paul-Huys from Ecology was at the meeting so it was nice to have the air quality viewpoint present.

C. 2019 Tri-Cities Legislative Priorities

Tanna reiterated the need for comments for the 2019 Legislative Priorities document. We have received three so far from Richland, Kennewick and BFCG. It doesn't have to be a project it can be a plan or a topic relating to transportation important to your jurisdiction. So please send them in by the end of the day tomorrow. After the comments are received a draft will be sent out for review.

6. STAFF REPORTS

A. Draft 2018 Human Services Transportation Plan (HSTP)

Tanna wanted to let the group know the 2018 Human Services Transportation Plan (HSTP) is out for draft review and will be posted on BFCG's website by the end of the day tomorrow.

B. Status of Transportation Staff Recruitment

Tanna gave an update on the recent newly hired transportation staff. Tony Kalmbach recently started as a Planner II and Erin Braich will start on December 27th as a Planner II. We have had six submittals for the Transportation Programs Manager position with two being qualified and one those we are interested in talking with. We will keep you posted as the process moves along.

7. MEMBER COMMENTS

Tanna Dole – BFCG

On Tuesday I had a call with PS Media on a media campaign/public education relating to the Air Quality issue. We have a \$40,000 grant from the Department of Ecology for this effort. We are hoping to sign a contract in December. The plan is for it to kick-off early 2019 and amp-up heading into the summer during the ozone season.

Brad Peck – Franklin County

Thanks to BFCG staff for keeping things moving forward during this transition. For those of you who don't know they have done an excellent job of keeping the ship "upright" with all that's been going on.

Bob Koch – Ben Franklin Transit

Transit is working diligently on trying to figure out what to do after Tri-City Taxi closed its doors last week. More to come on that issue.

Craig Erdman – Franklin County

Juniper Dunes is going to start construction probably next week. Just opened bids for Taylor Flats on Tuesday.

Troy Suing – WSDOT-SC

The next Connecting Washington US 395 project stakeholder meeting is going to be next Tuesday at the Transit Center.

Cary Roe - Kennewick

US 395 and Ridgeline joint project with WSDOT is about 30% designed. It will be an underpass at that location. Metaline between Kellogg and Edison is going to get paved next week and is a federally funded project.

Skip Novakovich – Port of Kennewick

The Port of Kennewick will probably go out for bid on the second winery building pretty quickly. To give you an idea of the construction industry we started out with the architect's estimate in March just under \$700,000 and a couple weeks ago it came back from the engineer's estimate of almost \$3,000,000. So it's something we're going to have to work on. I would also like to tag on what Brad was talking about earlier. The staff at BFCG is extremely committed and are doing an amazing job, Stephanie is doing awesome. I also want to thank Bob and Brad for being on the Executive Committee and helping us through the process, they have put in a lot of extra hours dealing with what's going on. Cary has a lot of experience with these organizations so we are going to pick his brain. We are also looking at other organizations/agencies of where we can pick-up policies and start moving in the right direction and serve our partners better. One issue is getting BFCG out of the current building and find something that has better working conditions. We are working with the landlord on the lease and hopefully can come to an agreement.

Stephanie Seamans - BFCG

I appreciate the Executive Committee's confidence in allowing me to be Interim Executive Director. We have a lot of work to do but understand what the work is and appreciate everyone's support. We have a huge list of things we need to accomplish and are thankful for the time that has been put in helping us.

8. NEXT MEETING

TAC – February 7th – 11:00 a.m. Richland City Shops, 2700 Duportail Street Room 110

PAC – February 14th – 7:00 a.m. Cousins' Restaurant (4605 N. Road 68, Pasco)

***NOTE: Following the meeting, it was determined that next meeting will be a Joint TAC/PAC Meeting
February 14th - 7:00 a.m. at the Richland City Shops, 2700 Duportail, Richland***

9. ADJOURNMENT

PAC Chair Skip Novakovich adjourned the meeting at 7:48 a.m.

Respectfully submitted by Geoff Wagner

