



BENTON-FRANKLIN COUNCIL OF GOVERNMENTS

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TECHNICAL ADVISORY COMMITTEE MEETING

TAC - Meeting Minutes for May 3rd, 2018

1. **CONVENE**

Vice Chair, Matt Rasmussen, called the meeting to order at 11:05 a.m. at Ben Franklin Transit in Richland.

2. **ROLL CALL**

Benton County	Matt Rasmussen
Franklin County	Craig Erdman
Ben Franklin Transit	Tony Kalmbach
City of Kennewick	Cary Roe
City of Pasco	Dan Ford
City of Richland	Pete Rogalsky
City of West Richland	Roscoe Slade
Port of Pasco	
Port of Benton	
Port of Kennewick	
WSDOT - South Central	Paul Gonseth, Bill Preston
City of Prosser	
City of Connell	
City of Mesa	
City of Benton City	Alan Rainey
City of Kahlottus	
PNNL Battelle	
Mission Support Alliance	
Staff:	Tanna Dole, Geoff Wagner, Jacob Gonzalez
Guest:	Rick Dawson, Benton-Franklin Health District

3. **MINUTES OF PREVIOUS MEETING**

Craig Erdman MOVED to approve the April meeting minutes. Roscoe Slade SECONDED the motion which PASSED UNANAMOUSLY.

4. **ACTION ITEMS**

No Action Items

5. **DISCUSSION/INFORMATION ITEMS**

A. **Draft SFY 2-19 Unified Planning Work Program (UPWP)**

Tanna mentioned the Draft 2019 UPWP. Most of the tasks outlined are items continued forward from the last UPWP that are BFCG core requirements. There are a couple of new tasks added this time around. Program. Additions to the 2019 UPWP are Air Quality Coordination and developing a list of stakeholders concerning outreach and professional development for BFCG staff. A Freight Planning Process was also added which combines guidance from WSDOT and FHWA on how to plan for freight in the area. WSDOT South Central is planning a workshop in the fall and will include an overview of project development. We'll also spend time integrating Performance Measure in the MTP. The UPWP Coordination Meeting was attended by the TAC Chair, PAC Chair and PAC Vice-Chair, FHWA and BFCG Staff. They meeting went well with a lot of positive input. Please look the Draft over and have comments back by May 25th please.

B. **Outcome of Ozone Discussion at PAC Meeting**

Tanna gave a summary of the PAC discussion on the Ozone Study released last month. The minutes are last month's transcribed questions and answers from the TAC Ozone Presentation. The consensus at the April PAC meeting is to go ahead with an informational only workshop for now. It will basically be the same TAC Ozone Presentation from April but with a larger audience from different sectors of the region. It will be a combination of Transit, Ecology, BFCG and Benton Clean Air that will compose the format of the workshop. We'll know more next month about how and when the workshop will happen.

C. **Proposed Performance targets**

Tanna gave an update on the Performance Measure targets. In March we learned some data was going to be purchased by WSDOT and they were on a "fast track" because WSDOT's deadline is May 20th of this year to establish targets for Pavement, Bridge, System Performance, Freight and CMAQ. MPOs having until November 16th to support WDOT's targets or come up with our own targets and establish a methodology we can explain. There is a lot of information in the packet about these measures and they are more complex than the safety portion. If anyone has questions we can try and answer them and/or have WSDOT come present about these measures. The data sets are not all apples to apples and can be tough to figure out. May is when the targets will be established and in October 2020 will be the mid-term progress report where things can be looked at more closely and adjustments can be

made. On the Pavement and Bridge Measures we have been provided with Excel spreadsheets which will be posted to our website once we create graphs from the data. We still need to get clarification on the data and miles of NHS in our region. Please read the information in the packet.

The TAC indicated they would like WSDOT to come and present the Performance Measures topic for clarification.

6. **STAFF REPORTS**

A. **BFCG – US Census Efforts**

Jacob gave a summary of the upcoming Census activities. The BFCG is the lead agency for the Participant Statistical Areas Program (PSAP). The PSAP consists of BFCG reviewing local Census geographies (i.e, tracts, blocks and block groups). Later this year BFCG will be reaching out to jurisdictions to review Census boundaries to make there is an opportunity to provide input for how community boundaries are drawn. The Census Transportation Planning Products (CTPP) provides special tabulations (tables) of the American Community Survey data specifically related to transportation planning and analysis. A new dataset will be released in 2019 for years 2012-2016.

B. **OA Target Goal**

Tanna reported the region is looking good for our OA target goal. West Richland's project has gone through so we are in good shape.

Bill Preston mentioned to make sure state funding obligations are also met.

EDA Disaster Recovery Funding

Stephanie Seamans BFCG's Community and Economic Development Manager gave information regarding the Economic Development Administration (EDA) Disaster Recovery funding. In January of 2017 Benton & Franklin Counties were declared a disaster area because of the harsh winter. Being declared a disaster area qualifies this region for EDA funding. There is \$96 million available to eight western states with maximum project amounts of \$9 million with 80% federal share. There has to be a nexus between either preparedness, repair or some type of economic resiliency for the region. Please contact me if you have any projects in mind to see if they would be a good fit for these funds. The applying project does have to some consistency with the Comprehensive Economic Development Strategy (CEDS) as part of a prescreening process. There is a webinar next week (May 9th) from 12-1pm that would be good to take in. This is a "first to the table" funding opportunity so get any projects to me as soon as you can.

7. **MEMBER COMMENTS**

Geoff Wagner - BFCG

The SOV/HOV Windshield Survey is on track for May 15th & 16th. All of the cities involved have been contacted and are on board.

Rick Dawson – Benton-Franklin Health District

The health district is hosting a grant writing workshop through Grants USA. It's open to everyone and is a two day workshop that costs a little less than \$500. We've attended the workshops in the past and found them to be very helpful. Recently completed a *Safe routes to School* grant application and appreciate all the help from BFCG and Pete's group with that process.

Roscoe Slade – West Richland

38th funds were obligated on April 23rd. Bombing Range Phase 8 paperwork was submitted to WSDOT May 1st so that should follow shortly and our federal funds for the bridge program is waiting on the STIP to get amended. West Richland is Hosting a TIB Workshop in June at the West Richland Municipal facility.

Bill Preston – WSDOT SC

Quick reminder, the Bike/Ped call closes May 11th, Safe Routes to School closed April 27th so hopefully everyone has put in. I don't know if all of you have heard but APWA rewrote 504 so there are going to be new changes. They are working on a training session (hopefully this fall) to go over what has changed. It's going to be a learning process on how to administer it as well.

Dan Ford – Pasco

Oregon Avenue construction is underway. JUB is looking at some Lewis Street overpass changes.

Tony Kalmbach – BFT

Implemented the BFT Comprehensive Service Plan last September and in June going to roll out some demonstration services like adding additional services in Pasco and a summer route from Three Rivers to Columbia Park.

Alan Rainey – Benton City

9th Street sidewalk project scope of work has changed from the new city council so we are looking for additional money for those changes. Was hoping to get another \$100,000 in TAP money that is available to finish the project.

Tanna mentioned there is \$400,000 of TAP funding that is unallocated but we don't want to have a call for projects because that \$400,000 is split up between the various buckets. We will look at the numbers and come back in June with more information on how to best proceed.

Paul Gonseth – WSDOT SC

Starting the opening dialogue for the region plan with stakeholders. We want to make sure the region is on the same level as the state for the plan.

Matt Rasmussen – Benton County

Sellards Road project should start paving an about two weeks. The Badger Mountain Connector Path project is starting design.

Craig Erdman – Franklin County

Completed the Basin City Alternative Route Project. Received RAP funding to cover match funding for the three bridge projects. Just signed for the voucher for the last chunk of Right of Way for the Juniper Dunes project. Waiting to see some plans from JUB on Taylor Flats.

Pete Rogalsky – Richland

Queensgate Improvement projects start moving dirt next week. A lot of activity with the bridge ramping up and the resurfacing program. Had a lot of turnover in our engineering office so we are currently recruiting engineers. Trying to update traffic impact fees.

Geoff Wagner - BFCG

The traffic counts are going well with counters being placed in Kennewick for most of the month and then over to Pasco to finish up the urban counts.

Cary Roe - Kennewick

Metaline is out to bid so thanks to Bill and others at the state who helped with that. Overlaying a variety of streets, did Columbia Drive in the last week or so with 27th and Union being next. Reached an agreement with the state on US 395 and Ridgeline with an underpass rather than an overpass. Updating our Transportation System Plan.

8. **NEXT MEETING**

June 7th, 2018 – 11:00 a.m. Ben Franklin Transit, Richland

9. **ADJOURNMENT**

Chair Cary Roe adjourned the meeting at 12:05 pm
Minutes submitted by Geoff Wagner