



# Transportation Planning Specialist

**Level I Range: \$40,500 to \$52,800, Level II Range: \$51,700 to \$67,400**

*Help plan a transportation system in one of the fastest growing metropolitan areas in the Pacific Northwest*

**Join the Benton-Franklin Council of Governments**

**Closes:** The position will be open until filled. Review of applications will begin July 23, 2018.

**Status:** Full-time. Exempt FLSA status. The Benton-Franklin Council of Governments (BFCG) desires to hire a Transportation Planning Specialist as part of a six member team, working cooperatively upon transportation planning activities, under the supervision of the Transportation Programs Manager.

**Salary:** The starting salary and decision to offer the position at a Specialist I or Specialist II level will be made at the end of the recruitment process, based on the experience of the selected candidate. The starting salary range for the position is anticipated to be \$40,500 - \$56,000 annually.

**Location:** Benton-Franklin Council of Governments, 1622 Terminal Drive, Richland, Washington.

<b>BFCG</b>	<p>The Benton-Franklin COG (BFCG), established in 1966, is a regional planning agency located within Benton and Franklin Counties, in Southeastern Washington State. BFCG is a council comprised of cities, counties, ports, special districts, and state agencies that serves as a forum for developing policies and making decisions about regional growth, economic development, and transportation issues in the two-county region. It is designated federally as the Metropolitan Planning Organization for the "Tri-City" region and as the Economic Development District for the two-county region, while designated as the Regional Transportation Planning Organization under Washington State law.</p> <p>For more information, visit <a href="http://bfcog.us/employment/">http://bfcog.us/employment/</a> BFCG is an equal opportunity employer.</p>
<b>The Position</b>	<p>BFCG is seeking an individual to perform a variety of professional transportation planning activities. The transportation planning specialist position is part of a six person team within the agency and works under the direct supervision of the Transportation Programs Manager.</p>
<b>Experience</b>	<p><b>Minimum qualifications:</b> Graduation from an accredited university with a Bachelor's degree in urban/ regional planning, public administration, mathematics, business, finance, geography, civil engineering, or closely related field. Emphasis will be placed on a combination of years of experience, skill sets and education. Knowledge of and/or experience with four-step travel demand modeling, and/or Arc-GIS are a plus.</p>
<b>Our ideal candidate</b>	<p>Our ideal candidate will have:</p> <ul style="list-style-type: none"> <li>• Excellent organizational skills, ability to set priorities and meet deadlines</li> <li>• Excellent communication skills; written and verbal</li> <li>• Familiarity with urban and regional planning</li> <li>• Previous experience working for a Metropolitan Planning Organization (MPO)</li> <li>• Experience in Microsoft Excel/Access or other database management systems, particularly in regards to the creation of queries of complex table relationships</li> <li>• Familiarity with travel demand model applications/scenario development</li> <li>• Ability to assist with technical quantitative and qualitative data; development, analysis and review.</li> <li>• Experience in developing reports and graphics</li> <li>• GIS skills including map production/spatial analysis</li> <li>• Ability to work within a dynamic environment; flexible and ability to adapt to change.</li> <li>• Works well in a team environment</li> <li>• Enthusiasm, motivation and ability to be "self-starter"</li> </ul>

<b>Benefits</b>	<p>BFCG provides a compensation package that includes salary and benefits representing approximately 27% of an employee's total compensation package. Benefits-eligible employees at BFCG are provided a wide range of benefits including:</p> <ul style="list-style-type: none"><li>• Medical</li><li>• Dental</li><li>• Vision</li><li>• Health Reimbursement Account</li><li>• Life Insurance</li><li>• Annual Leave</li><li>• Holiday Pay</li><li>• Sick Leave</li><li>• Defined Contribution Plan/401a</li><li>• Deferred Compensation Plan/457</li><li>• Deferred Compensation Plan/457 ROTH Provision</li><li>• Retirement Health Savings Account</li></ul>
<b>To apply</b>	<ul style="list-style-type: none"><li>• <b>To be considered, applicants must submit a cover letter, resume, and completed, signed BFCG application.</b></li><li>• For application materials, please visit <a href="http://bfcog.us/employment/">http://bfcog.us/employment/</a></li></ul> <p>Completed materials can be emailed to <a href="mailto:transportation@bfcog.us">transportation@bfcog.us</a></p> <p>or mailed to: Benton-Franklin COG Attn: Tanna Dole/Transportation Programs Manager P.O Box 217 Richland, WA 99352</p>