



BENTON-FRANKLIN COUNCIL OF GOVERNMENTS

1622 Terminal Dr. • Richland, WA 99352
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JOINT Policy Advisory Committee (PAC) and Technical Advisory Committee (TAC)

Thursday, April 13, 2017 @ 7:45 a.m.

Benton PUD Auditorium

2721 W. 10th Avenue, Kennewick

AGENDA

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1. **CONVENE**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
- * 4. **MINUTES OF PREVIOUS MEETINGS**
5. **ACTION ITEMS:**
No Action Items
6. **DISCUSSION/INFORMATION ITEMS:**
 - *A. Scoring and Prioritization of STBG and TAP Project Applications for FFY 2019, 2020, and 2021
7. **STAFF REPORTS:**
 - *A. Draft *Transition2040*
 - B. Update - Phase II Corridor Sketch Workshop
8. **MEMBER COMMENTS:**
9. **NEXT MEETINGS:**

TAC - May 4, 2017 - 11:00 a.m. – BFT Administration Office, 1000 Columbia Park Trail, Richland
PAC – May 11, 2017 - Breakfast 7:00 a.m. Meeting 7:15 a.m. Cousins' Restaurant, 4605 N. Road 68, Pasco

10. **ADJOURNMENT**

- * Items in the Packet
Submitted by Tanna Dole, Transportation Programs Manager
For Skip Novakovich, PAC Chair
For Cary Roe, TAC Chair



TECHNICAL ADVISORY COMMITTEE MEETING

TAC - Meeting Minutes for March 2nd, 2017

1. **CONVENE**

Technical Advisory Committee Chair, Cary Roe, called the meeting to order at 11:00 a.m. at Ben Franklin Transit in Richland.

2. **ROLL CALL**

Benton County	Matt Rasmussen, Robert Blain
Franklin County	Craig Erdman
Ben Franklin Transit	Tony Kalmbach
City of Kennewick	Cary Roe, Steve Plummer
City of Pasco	Dan Ford
City of Richland	Jeff Peters
City of West Richland	Roscoe Slade
Port of Pasco	
Port of Benton	
Port of Kennewick	
WSDOT - South Central	Paul Gonseth
City of Prosser	
City of Connell	Larry Turner
City of Mesa	
City of Benton City	
City of Kahlotus	
PNNL Battelle	
Mission Support Alliance	Kyle Swenson
Staff:	Tanna Dole, Geoff Wagner
Guests:	Rick Dawson, Benton-Franklin Health District; Spencer Rick Door, JUB Engineers

3. **MINUTES OF PREVIOUS MEETING**

Craig Erdman MOVED to approve the February meeting minutes. Matt Rasmussen SECONDED the motion which PASSED UNANAMOUSLY.

4. **ACTION ITEMS**

A. Recommendation to Approve TIP Amendment – Ref. WSDOT

Larry Turner MOVED to approve WSDOT TIP Amendment. Paul Gonseth SECONDED the motion which PASSED UNANAMOUSLY.

B. Recommendation to Approve a 2017 STBG-TAP Call for Projects

Jeff Peters MOVED to approve the 2017 STBG-TAP Call for Projects. Larry Turner SECONDED the motion which PASSED UNANAMOUSLY.

5. **DISCUSSION/INFORMATION ITEMS**

A. SFY 2018 Draft UPWP

Tanna updated the group on the Draft SFY 2018 UPWP. The goal is to have the Draft available for state and federal review in May of this year. Currently staff is updating and preparing tasks to be included in the 2018 Draft. Data collection efforts will be added to the 208 UPWP as a new task. Funding for the tasks in the UPWP are based on a five year rolling average.

B. WSDOT Corridor Sketch M3 Workshop

Paul Gonseth updated the group on the upcoming corridor sketch meeting. It will be the second phase of the corridor sketch process with the idea of “drilling down” on the issues concerning the corridors. Coordination between WSDOT and the local jurisdictions and agencies to find ways to address issues on the highest prioritized areas of the corridors studied. So it’s important to have local participation present for input. The corridors covered at this upcoming workshop are US 395, SR 240 and SR 224 with a focus on mobility. The workshop is scheduled at the BFT Administration Building March 30th at 1:30 pm to about 5:00pm.

C. WSDOT Proposed Corridor Planning Studies and Endorsement Process

Paul also gave an update on a proposal from WSDOT headquarters that would give them control over the various WSDOT region’s planning studies. An example would be the US 395 planning study. WSDOT headquarters never endorsed that study because they never had any input on how to use active and demand management practices on the corridors as opposed what the south central region recommended. Any studies conducted by WSDOT will have heavy involvement from WSDOT headquarters with emphasis on policy , land use transportation demand, minor traffic operation, signage (congestion ahead) to name a few.

D. 2018 Regional Traffic Count Program

Tanna let the group know BFCG is planning on conducting the Regional Traffic Program in the spring of 2018 if the TAC feels it would be a worthwhile effort. The feeling from the group is that it would be a benefit to conduct another count program in 2018 because of the valuable data it provides for not only local jurisdictions but for the region as a whole. The difference in the 2018 count program is we would want to start earlier so we are not “scrambling” to get the program concluded by the end of the school year.

E. 2017 Freight System Plan

Tanna updated the TAC on the freight system plan update and handed out some information on the update and the recent 2017 Freight System Plan presentation from the MPO/RTPO/WSDOT Coordinating meeting last month. WSDOT would like input on freight in the area. If we could get comments from the TAC a week from today.

6. **STAFF REPORTS**

A. Regional Project Listing for Transition2040

Tanna updated the TAC on the latest projects submitted from the local jurisdictions and agencies. These projects are for years 2017-2025. This will be the first group that will be inputted in the travel model. Jacob will be contacting the jurisdictions to clarify some of the projects for accuracy.

B. Upcoming Meetings – Dates to Remember

Tanna wanted to let the group know of some upcoming meetings that might be of interest. There will be a presentation of the Inland Seaport at the PAC meeting next week at Cousins' Restaurant in Pasco. BFCG will be hosting two Transition2040 Open houses at libraries in Kennewick and Pasco. The Benton Clean Air Authority will be giving a presentation at the BFCG Board meeting April 21st to talk about some recent air quality topics on our area.

7. **MEMBER COMMENTS**

Paul Gonseth – WSDOT: For anyone who hasn't heard Moe Davari has retired from WSDOT and now works for a local consultant. Bill Preston was not able to make the meeting today but wanted to pass along that the County Safety call for projects is coming up. Application submittals are due May 31st, Fall 2017 award letters will go out and April 2019 counties must authorize construction.

Jeff Peters - Richland: Getting ready to start construction on two TAP projects (Queensgate pathway and Vantage pathway) also Working on Center Parkway project.

Matt Rasmussen – Benton County: Gearing up to get some projects out the door. Trying to get eight projects pushed out over the next two years. Going to be very busy.

Craig Erdman – Franklin County: Currently focused on getting the road system put back together from the runoff damage.

Cary Roe – Kennewick: Construction projects have been suspended due to weather. Bob Olson Parkway project is still on hold but with drier warmer weather it should hopefully be back on schedule in the next week or so. Started on Southridge Boulevard between Ridgeline and Christenson Road. It will widen a current two lane road to a three lane city street section plus water, sewer extensions. There are also a variety of locations that will be having some pavement preservation work done. Continuing to work with WSDOT on US 395 and Ridgeline and down to six alternatives for the project.



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TRI-MATS POLICY ADVISORY COMMITTEE MEETING PAC Meeting Minutes for March 9th, 2017

1. **CONVENE**

PAC Chair Skip Novakovich called the meeting to order at 7:15 a.m. at Cousins' Restaurant in Pasco.

2. **ROLL CALL**

Benton County	
Franklin County	Brad Peck
Ben Franklin Transit	Bob Koch
City of Kennewick	Matt Boehnke
City of Pasco	
City of Richland	Dave Rose
City of West Richland	Richard Bloom, Ken Stoker
Port of Pasco	
Port of Benton	Bob Larson
Port of Kennewick	Skip Novakovich
WSDOT - South Central	Bill Preston
City of Prosser	Steve Becken
City of Connell	Bruce Blackwell
City of Mesa	
City of Benton City	Dave Sandretto
City of Kahlotus	
WA State Transportation Commission	
BFCG Staff	Tanna Dole, Emily Weimer, Jacob Gonzalez, Brian Malley, Geoff Wagner
Guests	Diahann Howard, Port of Benton; Zach Ratkai, City of Richland; Gloria Boyce, Ben Franklin Transit

3. **MINUTES OF PREVIOUS MEETING**

February 2017 meeting minutes (held at BFCG February Board meeting) stand approved as presented.

4. **ACTION ITEMS**

- A. Recommendation to approve TIP Amendment – Ref. WSDOT
MOTION was made by Matt Boehnke and SECONDED by Richard Bloom to approve the March WSDOT TIP Amendment. The motion PASSED unanimously.

- B. Recommendation to approve a 2017 STBG-TAP Call for Projects – Program years FFY 2019, 2020 & 2021
MOTION was made by Bruce Blackwell and SECONDED by Bob Larson to approve the 2017 STBG-TAP Call for Projects. The motion PASSED with two dissenting votes – Franklin County and Ben Franklin Transit.

Inland Seaport Facilities Presentation

Diahann Howard from the Port of Benton and Zach Ratkai from the City of Richland gave a presentation on the Inland Seaport Facility partnership between the Northwest Seaport Alliance, Port of Benton, City of Richland and various local industry stakeholders. Developing an inland port facility in Richland would benefit the region by getting goods to international markets and allow for supply-chain optimization for local manufacturing, agribusiness and commodities. The facility would be located in the vicinity of the Port of Benton’s Horn Rapids Industrial Park with opportunity to expand to the north if successful.

The next step will be to apply for CERB funding to hopefully fund an Inland Seaport operational study.

5. **DISCUSSION ITEMS/INFORMATION ITEMS**

- A. Election of Vice Chair
Matt Boehnke was approved as PAC Vice-Chair by consensus.

- B. SFY 2018 Draft UPWP
Jacob gave an overview of the upcoming Draft 2018 Unified Planning Work Program (UPWP). The UPWP is a federally required document which includes the SFY’s work tasks and the time allocated for these tasks. Some of the Draft 2018 UPWP tasks include developing Active Transportation planning and programming while looking into bicycle and pedestrian accessibility in the area as well as developing a level of service for both. We conducted a regional survey a few months ago and one of the main concerns was pedestrian/bicycle accessibility via sidewalks and trails. The second iteration of the Regional Traffic Count program is also a task proposed for 2018. It provides valuable data for the growing region especially the travel model.

C. WSDOT Corridor Sketch M3 Workshop

Bill Preston wanted to let the group know there is a workshop at the end of the month at Ben Franklin Transit in Richland and is encouraging PAC members and/or TAC members to attend. The workshop will cover corridors SR 224, US 395 (I-82 to I-182) and SR 240 (Vernita to US 395). It will be led by Paul Gonseth and he will go over what data WSDOT has and what information they need from the local jurisdictions to make good quality decisions regarding those corridors. It is important local agencies attend!

D. Transition2040 Regional Projects list

Tanna explained the table of projects submitted by the local jurisdictions and agencies how the years and funding is broken out. Funds for Projects submitted for the first set of year 2017-2025 and funds forecasted for the region came out to a negative balance which is what you want to see (we have more need than funds available). This 2017-2025 band of prioritized projects will be the ones loaded into the travel model.

6. STAFF REPORTS

A. Upcoming Dates to Remember

Tanna wanted the group to be aware of two Transition2040 open houses BFCG has planned. One will be on March 23rd at the Kennewick Mid-Columbia library and the other at the Mid-Columbia library location in Pasco on March 28th. There will also be a presentation by the Benton Clean Air Authority at the April BFCG Board Meeting regarding recent local Ozone tracking efforts.

7. MEMBER COMMENTS

Bruce Blackwell - Connell: Horrible winter, glad it's over.

Brian Malley - BFCG: Thanks for everyone's comments this morning.

Richard Bloom – West Richland: Introduced fellow councilmember Ken Stoker who will be the alternate for West Richland's representation on the PAC. West Richland is facing five council positions that are up for election this year including the mayor.

Bob Larson – Port of Benton: Asked Diahann to make the Inland seaport presentation and it's something the Port of Benton is very much in support of and glad she was able to provide information to the group.

NEXT MEETING – Joint PAC/TAC Meeting

April 13th, 2017 – 7:45 a.m. Benton PUD, Kennewick

ADJOURNMENT

PAC Chair Skip Novakovich adjourned the meeting at 8:10 a.m.
Respectfully submitted by Geoff Wagner

Paul Gonseth – WSDOT: Troy Suing just announced he just received an AASHTO fellowship that will be a one year term in Washington D.C. He will leave at the end of March and will be gone for a year. His assistant Randy Giles will be filling in for him.

8. **NEXT MEETING Joint TAC/PAC**
April 13th, 2017 – 7:45 a.m. Benton PUD, Kennewick

9. **ADJOURNMENT**
TAC Chair Cary Roe adjourned the meeting at 12:05 p.m.
Minutes submitted by Geoff Wagner



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Agenda #6A

April 10, 2017

To: Tri-MATS Committees

From: Tanna Dole, Transportation Programs Manager

Re: Surface Transportation Block Grant (STBG) and Transportation Alternatives Program (TAP) project applications for FFY 2019, 2020 and 2021

The purpose of the joint TAC and PAC meeting is to provide a collaborative environment for scoring, discussing and prioritizing STBG and TAP project applications. As a reminder, only designated TAC and PAC committee members are allowed to score/vote.

All TAC and PAC meeting are public meetings. The agenda item #3 provides an opportunity for public comment.

All applications received will be posted to the BFCG website for review. A draft list of prioritized projects will be posted to the BFCG website after the scoring and prioritization process at the April 13th meeting.

The draft list of projects will be prepared for TAC and PAC May meetings and BFCG Board approval at the May 19th meeting of the Board.

Public comment will be taken through May 16th.



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Agenda Item: #7A

To: Tri-MATS Committees
From: Emily Weimer
Date: April 10th, 2017
Subject: M-RTP Updates

As of April 12th, the draft chapters of the M-RTP are available on the BFCG website for public comment and review (<http://bfcog.us/transition2040/>). The draft will be available for 30 days, and all comments need to be **submitted by May 12th**.

While the draft is available for comment, staff will continue to edit the document internally.

Development of the Travel Demand Model continues, with the model largely calibrated at this time. Future year forecasts are currently under development. There may be some coordination required with TAC members, as financial plan and model projects are defined for the 10-year vs. 20-year scenarios. Staff will contact TAC members directly, with any questions.

At this time, it does appear that the discussion of future scenarios will be incorporated into the MTP/RTP after its deadline for adoption in May. Staff are working diligently to complete prior, but it is important these are done correctly and some additional time may be required.

For further questions or comments, please contact Emily Weimer at eweimer@bfcog.us or (509) 943-9185.